



## **Building Permit Application Instructions Electrical Permits**

### **Building Permit Application Form**

- Please fill in all items in the left column completely & legibly
- You **MUST** provide accurate information on each contractor, include address, phone number, and State License Number. Please make sure the information you submit is current and correct.

### **Supplemental Documents**

- Cost \$47.47

### **Please Notify the City**

- When you are ready for an inspection
- If there is a change in contractor
- If you are having difficulty submitting additional information that has been requested by the city
- If you choose not to proceed with your application

**IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT  
Elyse at 801-479-3177 or [egreiner@southwebercity.com](mailto:egreiner@southwebercity.com)**

\*Cash, Check, or Money Order Only



**BUILDING PERMIT APPLICATION**

**BECOMES A PERMIT WHEN APPROVED & SIGNED**

<b>COMPLETE ALL ITEMS IN THIS COLUMN</b> (where applicable)		<b>OFFICE USE</b>	Date Issued	Permit No.
Date of Application	Projected Start Date	Receipt No.		
<b>Property Address</b>		Parcel No.	Zone	
Lot #	Subdivision	Minimum Setbacks Front                      Side                      Side                      Rear		
Proposed Use of Structure		Proof of Secondary Water		
Type of Construction <input type="checkbox"/> Sign <input type="checkbox"/> Build <input type="checkbox"/> Remodel <input type="checkbox"/> Addition or Improvement <input type="checkbox"/> Repair <input type="checkbox"/> Move <input type="checkbox"/> Convert Use <input type="checkbox"/> Demolish		<b>VALUATION \$</b>		
Total Property Area – acres or sq. ft.		<b>FEES</b>		
Previous Use of Land or Structure (past 3 years)		Building Permit Fee \$47.00		
<b>Property Owner</b>		Plan Check Deposit (due upon submission of app.) \$		
Phone:		Plan Check Balance \$		
Mobile:		Parks \$		
Mailing Address	City Zip	Water \$		
<b>Name of Applicant or Applicant Company</b> ( <input type="checkbox"/> check here if same as Property Owner)		Sewer \$		
Contact Name		Storm Sewer \$		
Phone:		Road \$		
Mobile:		State Fee \$0.47		
Address	City Zip	Public Safety Bldg. \$		
<b>General Contractor</b>		Recreation Impact \$		
State Lic #		Completion Bond (refundable upon final inspection) \$		
Address		Central Weber Sewer \$		
City Zip		<b>Total Fees \$</b>		
Phone:	Mobile:	Completion Bond Release – Date: SCW Ck #:		
<b>Electrical Contractor</b>		<b>NOTES/COMMENTS:</b>		
State Lic #				
Address				
City Zip				
Phone:	Mobile:			
<b>Plumbing Contractor</b>		<b>REVIEW/APPROVAL:</b>		
State Lic #		Deputy Recorder Date		
Address		Building Official Date		
City Zip		Fire Chief (where applicable) Date		
Phone:	Mobile:	<b>APPLICATION IS NOT VALID PERMIT UNTIL APPROVED &amp; SIGNED</b>		
<b>Surety Name</b> ( <input type="checkbox"/> check here if none)		This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.		
Phone				
Address				
City Zip				
Sq Ft - Main/Upper Floors: _____ Sq Ft - Garage: _____				
Sq Ft - Basement: <input type="checkbox"/> Unfinished <input type="checkbox"/> Finished (check one)				
No. of Offstreet Parking Spaces - Covered: _____ Uncovered: _____				
If Corner Lot – which side fronts street? (check one) <input type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> West <input type="checkbox"/> South		<b>If any person takes occupancy prior to receiving "Certificate of Occupancy" from South Weber City, the Completion Bond will be forfeited and a penalty of \$50 per day will be assessed.</b>		
Secondary Water Provider (check one) <input type="checkbox"/> South Weber Water Improvement District (certificate required with application) <input type="checkbox"/> Davis and Weber Counties Canal Company (certificate required with application) <input type="checkbox"/> Weber Basin Conservancy District <input type="checkbox"/> Other (specify)				
I hereby certify that the information contained in this application is true and correct.		Census Tract: <b>1251.01</b> Traffic Zone:		
Applicant Signature _____ Date _____		Cert of Occupancy (temp) Expires:		
		Cert of Occupancy (perm)		